Provider Access Policy

Date: September 2025

1. Purpose

This policy sets out the School's arrangements for managing the access of providers to pupils at the School for the purpose of giving them information about the provider's education or training offer.

2. Scope

The aim of this policy is to ensure that students, parents, teachers, governors and employers understand how to communicate with the School for opportunities to give high-quality information, advice and guidance to our students, workplace visits, or career or industry speakers.

3. References

This complies with the School's legal obligation under Section 42B of the Education Act 1997.[1]

4. Definitions

The School – Central Foundation Boys' School.

Central Futures – the School's dedicate programme for delivering its careers, employability and university education.

School Calendar – our whole School programme of events and deadlines.

5. Responsibilities

The Headteacher – overall responsibility across the school.

Deputy Headteacher responsible for Key Stage 5 – as Line Manager of the Central Futures programme and our named careers leader responsible for the delivery of the programme.

Central Futures Coordinator – responsible for operations of the programme.

[1] Section 42B of The Education Act 1997, retrieved 21st September 2018
https://www.legislation.gov.uk/ukpga/2017/19/section/2

KS5 Academic Lead – responsible for the KS5 University Preparation Lessons programme and the KS5 Academic Lecture Series

Careers Education Information, Advice and Guidance Coordinator – responsible for independent careers guidance.

6. Procedure

A provider wishing to request access should contact Ms Caroline Browne, Central Futures Coordinator by email at brownec@cfbs.islington.sch.uk or by telephone at 020 7253 3741, extension 250.

The School will accept applications for provider access based on:

- The proposed information, advice or guidance matching our Central Futures curriculum for the relevant Key Stage;
- The proposed information, advice or guidance being better delivered by the external provider than by our internal Central Futures team;
- IT support and virtual equipment that will be required being available;
- The date or dates working within our existing School Calendar and therefore not clashing with student preparation for examinations, applications or other school procedures and priorities.

Applications that do not meet these criteria are likely to be rejected.

The School will make any appropriate free spaces available to providers for the type of opportunity you wish to offer using virtual formats, including the main hall, classrooms, meeting spaces or the lecture theatre. Each of these spaces have high-quality audio-visual equipment that will support the delivery of the majority of media. This will be discussed and agreed in advance of the event by the Central Futures Coordinator and the Senior Leadership Team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at our reception so it can be put into our library, which is accessed by KS5 students.

7. Monitoring

The breadth of opportunities provided by outside agencies will be reviewed annually in the Central Futures Report.

8. Policy Review

This policy will be reviewed annually by the Governing Body. This policy was approved by the School's governing body in October 2025. The next date of review will be October 2026.