



CHARGING POLICY

Neither the pupil nor their parents/carers will be required to pay for, or to supply, any materials, books, instruments or other equipment for use in connection with education provided during school hours, except the basic equipment detailed in the Year 7 Parents/Carers Guide. Parents/carers may provide their children voluntarily with particular items, in order to release resources from the school budget for other purposes, but no child should be at a disadvantage because of a parent's/carer's unwillingness or inability to contribute in this way. Equipment is defined in the Education Act as excluding clothing. However, the school will still provide essential protective clothing such as safety goggles.

The school will provide or pay for any ingredients, materials, equipment etc. needed for practical subjects such as food technology or design & technology. Parents/carers who are willing to contribute in cash or in kind are however encouraged to do so on a voluntary basis. The school may charge for, or require the supply of, ingredients and materials if parents/carers have indicated in advance a wish to own the finished product.

No charge will be made for class music tuition or group musical activities within school hours. Music tuition, whether group or individual, will also be free if it forms part of the syllabus for a prescribed public examination or is required by the National Curriculum, whether it is provided within or outside school hours. Therefore, parents/carers will not be required to purchase, or to meet hire costs for musical instruments; to meet insurance costs relating to hire; or to provide music.

If a pupil fails without good reason to complete the examination requirements for any public examination for which the governing body or LEA has paid, or is liable to pay an entry fee, the school will seek to recover the fee from their parent/carer. Failure to complete the examination requirements might include failure to complete the coursework requirements and/or failure to sit the final examination(s). It is for the school to determine what constitutes a good reason.

Parents/carers will be required to pay for the cost of replacing a broken window or other damage to the school buildings or a defaced, damaged or lost text book or damage/destruction to other educational resources where this is the result of a pupil's poor behaviour.

For school journeys, other than those related to the National Curriculum, parents/carers may be asked to contribute towards the cost.

NOTE: The Education Act provides that any sums payable by parents/carers for wasted examination fees or for optional extras to which they had agreed shall be recoverable summarily as a civil debt.

Monitoring and review

This policy will be reviewed annually.