



## ADMISSIONS POLICY

### Section 1

Admissions Policy for students joining Year 7 in September 2019.

1.1. The Published Admissions Number (PAN) will be 180.

1.2. All students applying for Central Foundation Boys' School are required to attend a banding test. Students are placed in one of four ability bands following a standardised assessment to ensure a balanced, mixed ability intake. Students will be allocated to a particular band based upon scores in the banding test, which will be in a form of a literacy test. Students with learning difficulties or a disability may, in the absolute discretion of the School, be offered an additional 25% of time allocated for the test. Any requests for additional time must be submitted to the School not less than 5 working days prior to the banding test date allocated to the applicant accompanied by evidence from a relevant specialist confirming the nature of the student's needs and justification for additional time for examinations.

The scores that form the boundaries of each band are determined by national profiling, meaning that the band boundaries will reflect the national performance profile, with each band being set at 25% of the national performance profile.

1.3. Subject to paragraph 1.7, 25% of the number of students offered places will come from each of the four bands.

1.4. Students with an Education, Health and Care Plan (EHCP) making valid applications will be offered a place even if the School is oversubscribed.

1.5. Having placed the students in bands, if there are more applications than places available in a band, places will be offered to students within each band in priority order using the following criteria (where these criteria are clearly stated in a student's application):

#### 1.5.1. Looked After Children

Students who are looked after or who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately after having been looked after;

#### 1.5.2. Siblings

Students who have a brother or a sister who will be at the school when the transferring student is due to attend;

(For this criterion, "brother/sister" include any whole or half-brother/half-sister by blood or adoption, and any step or foster brother/sister who lives with the child for whom the application is made at the date of application);

### 1.5.3. Distance

Students will be prioritised by distance (starting with the nearest). Nearness to the School will be measured on a computerised mapping system using a straight line distance measurement. Routes will be calculated from the home address (as defined by the Land and Property Gazetteer) to the midpoint of the school grounds (as determined by the London Borough of Islington). Where it is necessary to differentiate between applicants living in flats using the same street entrance, a random allocation using a computerised system will be applied.

1.6. Late applications, meaning applications made after the closing date, will be considered after the National Offer Day in March. Students will be placed on the waiting list and ranked in line with the above criteria 1.5.1. to 1.5.3.

1.7. If in any band there are fewer than the required numbers of applicants the places in that band will be filled from the unallocated applicants from the nearest band taking a student first from the higher band and then from the lower band in turn.

1.8. Students with an Education, Health and Care Plan (EHCP) are encouraged to sit the literacy test but, if they do not do so, they will be allocated, in the discretion of the School, to an appropriate band.

1.9. Applicants who fail to attend the banding test will be allocated to band 5 in line with the oversubscription criteria. Applicants in band 5 will be considered only after every applicant who did sit the test (regardless of score) has been offered a place.

If, in exceptional circumstances and at the discretion of the Headteacher, a student cannot attend the banding test, primary school assessment scores and or other relevant evidence may be considered. It will be up to parents / carers to provide such evidence.

In the case of Looked After Children, the School will seek to obtain relevant assessment data.

2.0. A waiting list will be kept for one term only. Applicants who wish to remain on the waiting list beyond December 31st will need to re- apply online at: [www.islington.gov.uk/admissions](http://www.islington.gov.uk/admissions).

## Section 2

2.1. Applications for in-year admissions should be made online at: [www.islington.gov.uk/admissions](http://www.islington.gov.uk/admissions).

2.2. Students with an Education, Health and Care Plan (EHCP) making valid applications will be offered a place even if the relevant Year group is full.

2.3. For students applying to join the school in other Year groups at any time, a banded waiting list will be maintained and the place on the waiting list will be determined solely in accordance with the criteria as described below. The waiting list for in-year admissions will be kept until the end of each academic year. Applicants who wish to remain on the School's waiting list beyond this point should re-apply at: [www.islington.gov.uk](http://www.islington.gov.uk).

2.4. When a place becomes available in a particular band, that place will be filled from the corresponding band from the waiting list.

Students will be prioritised in the following order within each band:

#### 2.4.1. Looked After Children

Students who are looked after or who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately after having been looked after;

#### 2.4.2. Siblings

Students who have a brother/sister who will be at the school when the transferring student is due to attend;

(For this criterion, “brother/sister” include any whole or half-brother/half-sister by blood or adoption, and any step or foster brother/sister who lives with the child for whom the application is made at the date of application);

#### 2.4.3. Distance

Students will be prioritised by distance (starting with the nearest). Nearness to the school will be measured on a computerised mapping system using a straight line distance measurement. Routes will be calculated from the home address (as defined by the Land and Property Gazetteer) to the midpoint of the school grounds (as determined by the London Borough of Islington). Where it is necessary to differentiate between applicants living in flats using the same street entrance, a random allocation using a computerised system will be applied.

2.5. If in any band there are fewer than the required number of applications the places in that band will be filled from the unallocated applicants from the nearest band taking a student first from the higher band and then from the lower band in turn.

### Section 3

3.1. As a voluntary aided school, the governing body is the admissions authority under the 2014 Admissions Code and is responsible for ensuring that the admissions arrangements are compliant with the Code.

3.2. The Governing Body will establish an Admissions committee that will oversee the implementation of the admissions policy. This committee will consist of at least 3 governors. To support the Governing Body in their role of ensuring that the admissions arrangements are compliant with the Code, the committee will have three main responsibilities:

- To confirm details of places to be offered at the School as a result of the application of this policy;
- To review the implementation of this policy following the completion of annual admissions process;
- To make recommendations to the Governing Body in relation to any amendments that they consider necessary to the admissions policy.
- To consider matters within the discretion of the School in accordance with the terms of the admissions policy.

### 3.3. Admission of children outside their chronological age group

Parents may apply for their child to be educated outside his chronological age group i.e. a year behind or a year ahead. Application should be made to the Chair of Governors at the time of application and any supporting evidence should be submitted at the same time. Governors will consider each case on its own merits and permission will only be given in exceptional circumstances.

### 3.4. Shared parental responsibility

If parents live separately, but the child lives equally with both, then it is the parents' responsibility to make this clear at the time of the application and to provide supporting evidence in respect of both addresses, for example, a Residency Order from a court.

Please note that only one address can be used for school admission purposes and the final decision will rest with the School's Admissions Authority.

3.5. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. All appeals against decisions not to offer a place to an applicant will be heard by an independent appeal panel coordinated by Islington Local Authority.

3.6. The School's website contains some statistics relating to the furthest distance from the School by which secondary transfer applicants were accepted under the distance criterion in recent years. Please note that this distance changes each year and the statistics should be used only as a guide. The statistics are based on data published on National Offer Day in March and the distance from the School by which applicants were accepted expands as the places are allocated from the waiting list.